

Rules and Regulations for the ICTF of Canada (2013)

1. Membership

Membership is to be for any black belt who wishes to be a member.

Other people may become members if they pay the fee and are accepted in by the board of directors.

Any person abusing the system shall be fined \$50, and not be allowed to apply for membership again until all fines, subsidies or levies have been paid.

Membership fees are due by January 31 of each year.

1.1 Full members benefits and fees

- The membership fee shall be as determined by the board.
- 2013 membership fee is set at \$250
 1. if a member joins later in any year they must pay the full fee to count the year towards their support requirements. They must also account for all other yearly requirements as listed below.
- Each year the membership history is increased for support to and from the organization. One year through to five year membership.
 2. 1 year membership receives no financial support and may attend all activities.
 3. 2 year membership receives 25% financial support and may attend all activities.
 4. 3 year membership receives 50% financial support and may attend all activities.
 5. 4 year membership receives 75% financial support and may attend all activities.
 6. 5 year membership receives 100% financial support and may attend all activities.
- Definition of support from the ICTF of Canada is; funding for travel for instructors, funding for international competition for black belts, funding for entry fees for tournaments all belts, funding for cash draws at ICTF sanctioned tournaments, reduction in insurance fees.
 7. Insurance fees may be reduced by the percentages mentioned above.
 8. Students belonging to clubs of full members may have their entry fees to ICTF sanctioned tournaments reduced as per the percentages above for up to half of the entry fee.
 - i. Colour belts must be paid members of ICTF and carry current ICTF membership cards.
 - ii. Support for colour belts will not exceed the number of membership cards purchased in any calendar year by that club.
 - iii. Competitor lists must be submitted to ICTF Canada 10 days prior to the event. Any entries after that time will not be subsidized.
 9. Instructor black belts may have their expenses covered in whole or in part to attend instructor training sessions. Non instructor black belt members may be welcome but will receive no funding for this event.
 - i. Attendees to this event must travel as per instructions from the executive in order to receive funding.
 - ii. Attendees to this event must follow all other instructions from the executive in regards to accommodation and other factors in order to receive funding.
- To increase membership status from one year to the next the member must support activities. Without the support membership will drop 1 level per year. The following criteria is to be used to determine support of the ICTF of Canada;
 10. Membership fee is paid each year as set out by the executive.

11. Members must have a valid ICTF membership card. (yearly ICTF black belt membership covers this)
12. Clubs where members train must issue ICTF gup certificates
13. Clubs must purchase liability insurance coverage through this Federation.
14. All Clubs must support the official supplier by purchasing supplies from them.
15. All members must be certified ICTF referees.

1.2 Associate Membership fees and benefits

(committee due date September 30 2013)

(INSERT DETAILS HERE ONCE EXECUTIVE HAVE RATIFIED THEM)

2. Governing body of the ICTF of Canada

An executive board comprised of the following will decide on any issue in regards to the ICTF of Canada. All decisions must be arrived at by consulting the by-laws and the rules and regulation manual. Any situation that falls outside of the rules and regulations manual should create a new rule for any future situations that may occur.

President, Executive vice-president, Vice-President (Maritimes, East and West), Secretary, Treasurer, directors (any number).

A quorum will be 3 executive members or a majority of the board in case of vacant positions. All decisions will be by vote. Each officer has one vote. Meetings can be conducted by internet, phone or in person. Terms are for 5 years. Members may hold more than one office.

3. Fees for services for members are: (CAD)

International membership fee (1 st time)	\$250	ICTF of Canada will forward this fee to ICTF HQ
International membership fee (annual)	\$150	ICTF of Canada will forward this fee to ICTF HQ
ICTF Canada fee		as set out above
ICTF Black Belt membership fee	\$20	ICTF of Canada will forward this fee to ICTF HQ less \$5
Black belt certificates	\$75	ICTF of Canada will forward this fee to ICTF HQ
Reg. fee for non ICTF black belts	\$50	ICTF of Canada will forward this fee to ICTF HQ
Transfer certificate	\$50	ICTF of Canada will forward this fee to ICTF HQ
ICTF cards	\$3.00	
ICTF Badges	\$3.00	
Gup Certificates	\$1.00	

4. Tournaments

There will be 3 officially sanctioned tournaments in Canada governed by the ICTF of Canada

Provincial (October/November) Regional (east/west) (March to May) National (May or June)

The host responsibilities for these events shall be;

Pay supporting instructors percentages of their entry fees on the following scale.

15 students registered = 15% and every student in addition to the 15th add 1% per student to a high of 50 %.

Supply bottled water throughout the tournament, and lunch each day of the tournament, for all certifies ICTF umpires and referees who work at the event..

Must allow ICTF merchandise booth to sell ICTF paraphernalia.

Must allow official sponsor companies to set up booths at no charge.
T-shirt sales belong to the host.
Spectator fees belong to the host.

The entry fee for these events shall be set at;

Provincial	\$45	Regional	\$50	National	\$60
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4.1 Tournament support for students

The executive will determine support according to the budget and available funds.

4.2 Training for Members

The executive will determine support according to the budget and available funds.

5. Seminars

Any instructor may host a seminar at any time, with the following exceptions. The host instructor must confirm with ICTF HQ that no other event is being held on that day in the same city; also that no other seminar of similar type is being held within 1 month of that day within the same city. The host must ensure all fees, if any, are paid in full to the ICTF HQ within 10 business days of the seminar." The appropriate committee must first approve International Instructor courses and referee seminars.

- 1) Instructors of said seminars shall be compensated according to the following rules. Each day or portion thereof of the instructor shall be paid \$100 per degree. All travel expenses shall be covered by the host. All accommodation and food shall be covered by the host. Fees may be set by the host unless the appropriate committee has indicated a set fee.

All requests for seminars must be agreed upon by the host and the executive board before advertising said event.

6. Official suppliers

Advance Martial Art Supplies (Doboks, safety gear, training equipment)
COMDO (dvds, books etc)
1527275 Screening shop (shirts etc)
USANA (vitamins and supplements)
Advance Business Supplies (business cards, banners etc)

7. Voting

At any meeting members may vote on any issue.

8. Discipline, complaints and concerns

The ICTF of Canada is only concerned with issues dealing with the organization itself. Any disputes between instructors over club locations or any other unrelated topics must be dealt with on their own.

Any concerns regarding infractions to ICTF rules and regulations will be dealt with by the executive committee at a regularly called executive meeting. Decisions will be rendered according to the written rules and regulations. Sanctions will be either written letters of concern, or fines levied against the perpetrators. Suspension from membership may also be possible, depending on the gravity of the offense.